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| Iota Gamma Directory Conversion | QA Tests  Working Group 4  Peter Palmisano, Instructor  2018 |

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Quality Assurance

The IGDC Project Manager and the project team will perform assessments at planned intervals throughout the project to ensure all processes are being correctly implemented and executed.  Key performance metrics will be a website domain, hosting service, front end, access control, accurate data conversion, ability to add, edit and delete records and an accurate search mechanism.

The established project tolerances for these metrics are implied by the scope as “working,” since there is no baseline against which to establish norms.

If discrepancies are found, the quality manager will meet with the Project Manager and review the identified discrepancies.

As this is a small project, the PM will incorporate quality reviews in the weekly meetings.  In these reviews, an agenda item will include a review of project processes, any discrepancies and/or findings from the quality manager, and a discussion on process improvement initiatives. Process improvement is another aspect of quality assurance.  Quality assurance reviews, findings, and assessments should always result in some form of process improvement and, as a result, product improvement.  All process improvement efforts must be documented, implemented, and communicated to all stakeholders as changes are made.

The following tests, based on use cases, have been identified as the basis for theoretical customer acceptance and quality in the product:

Instructions for the User Acceptance Tester

The purpose of new system testing is to assure that the entire application is functioning correctly. This test plan is designed to ensure that all components of the application are tested. The tests are set up to identify the expected results.

Testers should complete all tests included within this plan for both general and administrative user levels as listed.

The instructions are at the top of each test form and allow for the tester to operate as they might outside of a test environment.

Testing Procedures

The purpose of testing the individual forms and the user interface is to assure that all user input and interactive features are performing correctly. It is important to perform each test for each screen as not all modules have the same buttons or menus.

Test forms follow:

## GENERAL USER LOGIN

**Action: Log in to the system with a correct username and password**

**Log into the system with an incorrect username and correct password**

**Log into the system with a correct username and incorrect password**

**Log into the system with an incorrect username and password**

**Log into the system with a Username and Password designated as IBTW**

**Log into the system with a Username and Password designated as disabled**

**Click “Forgot your password?” to request a password reset**

**Click “Go Back” on the navigation menu to go back to IG’s main website**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Browser:** |  | | | |
| **Username:** |  | | | |
| **Password:** |  | | | |
| **URL:** |  | | | |
|  | |  |  |  |
| **CHECK** | | **Work/Fail** | **Date** | **Initials** |
| 1. Are all buttons and graphics lined up with the wireframe? | |  |  |  |
| 2. Does successful login bring user to the main directory page? | |  |  |  |
| 3. Once logged in, is the user offered the option of editing her own data? | |  |  |  |
| 4. Are all date formats correct (MMM-DD)? | |  |  |  |
| 5. Does an incorrect username generate an appropriate error message and leave user at the login page? | |  |  |  |
| 6. Does an incorrect password generate an appropriate error message and leave user at the login page? | |  |  |  |
| 7. Is the correct window title displayed? | |  |  |  |
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## ADMIN USER LOGIN

**Action: Log in to the system with a correct Admin username and password**

**Log into the system with an incorrect Admin username and correct password**

**Log into the system with a correct Admin username and incorrect password**

|  |  |
| --- | --- |
| **Browser:** |  |
| **Username:** |  |
| **Password:** |  |
| **URL:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **CHECK** | **Work/Fail** | **Date** | **Initials** |
| 1. Are all buttons and graphics lined up with the wireframe? |  |  |  |
| 2. Does successful login bring user to the main directory page? |  |  |  |
| 3. Once logged in, is the user offered the option of editing all member’s data? |  |  |  |
| 4. Are all date formats correct (MMM-DD)? |  |  |  |
| 5. Does an incorrect username generate an appropriate error message and leave user at the login page? |  |  |  |
| 6. Does an incorrect password generate an appropriate error message and leave user at the login page? |  |  |  |
| 7. Is the correct window title displayed? |  |  |  |
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## USER PROFILE

**Action: Log in to the system with a correct username and password**

**Click the picture on the left of a person, view profile**

**Click “Go Back” on the navigation menu to go back to IG’s main website**

|  |  |
| --- | --- |
| **Browser:** |  |
| **Username:** |  |
| **Password:** |  |
| **URL:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **CHECK** | **Work/Fail** | **Date** | **Initials** |
| 1. Are all buttons and graphics lined up with the wireframe plan? |  |  |  |
| 2. Does successful login brings user to the main directory page? |  |  |  |
| 3. Is the link for profile clickable? |  |  |  |
| 4. Are all date formats correct (MMM-DD)? |  |  |  |
| 5. Does clicking take user to the profile page of the correct member? |  |  |  |
| 6. Is the member information correct? |  |  |  |
| 7. Is the correct window title displayed? |  |  |  |
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## USER SEARCH

**Action: Search for member with first name “Lisa”**

**Search for members who pledged in “1984”**

**Search for members who pledged in “Spring”**

**Find out how many people have pledged at the chapter altogether**

|  |  |
| --- | --- |
| **Browser:** |  |
| **Username:** |  |
| **Password:** |  |
| **URL:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Check** | **Pass/Fail** | **Date** | **Initials** |
| 1. Are all buttons and graphics lined up with the wireframe plan? |  |  |  |
| 2. Is the background color correct and consistent? |  |  |  |
| 3. Are the proper items returned for the search? |  |  |  |
| 4. Are all date formats consistent (MMM-DD)? |  |  |  |
| 5. Are multiple lines shown in alternating colors for ease of reading? |  |  |  |
| 6. Does a null search give a proper statement (i.e. “there are no members that meet that criteria”) |  |  |  |
| 7. Does the right response come back? |  |  |  |
| 8. Do long names or addresses wrap properly? |  |  |  |
| 9. Is the correct window title displayed? |  |  |  |
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## AS GENERAL MEMBER: UPDATE USER PROFILE

**Action: Search for member Vanessa Tingle**

**Change the current last name to Milford**

**Try to edit another profile as a regular user**

**Add a son named Charles**

|  |  |
| --- | --- |
| **Browser:** |  |
| **Username:** |  |
| **Password:** |  |
| **URL:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Pass/Fail | Date | Initials |
| 1. Are all buttons and graphics lined up with the wireframe plan? |  |  |  |
| 2. Is the background color correct and consistent? |  |  |  |
| 3. Are all fields available for editing? |  |  |  |
| 4. Are the default fields unavailable for editing? (Line name, Year of Initiation, first name, Last name) |  |  |  |
| 5. Is the correct window title displayed? |  |  |  |
| 6. Does the submit button return user to a summary page? |  |  |  |
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## GRANT/DENY ADMIN PERMISSION

**Action: Login as admin**

**Click on “Update Directory” on navigation bar**

**Search for member Ann Bush**

**Click Edit**

**Give her admin privileges**

**Click Save**

**Log out**

**Login as Ann Bush**

**Click on “Update Directory” on navigation bar**

**Search for member Selena Kansas**

**Give her admin privileges**

**Click Edit**

**Give her admin privileges**

**Click Save**

**Log out**

**Login as Selena Kansas**

**Click on “Update Directory” on navigation bar**

**Search for member Ann Bush**

**Click Edit**

**Remove her admin privileges**

**Click Save**

**Log out**

**Login as Ann Bush**

**Try to click on “Update Directory” on navigation bar (this option should not be available)**

|  |  |
| --- | --- |
| **Browser:** |  |
| **Username:** |  |
| **Password:** |  |
| **URL:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Check** | **Pass/Fail** | **Date** | **Initials** |
| 1. Are all buttons and graphics lined up? |  |  |  |
| 2. Is the background color correct and consistent? |  |  |  |
| 3. If user is not admin, is “update directory” unavailable? |  |  |  |
| 4. Does the system return user to the directory page? |  |  |  |
| 5. If user is admin, are all fields available for editing, including those considered default? |  |  |  |
| 6. Does the save option return user to the main ACL table? |  |  |  |
| 7. Is the correct window title displayed? |  |  |  |
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## CLICK EXTERNAL LINK(s)

**Action: Login as general member**

**On the** General Dir page, click the email link

**On the General Dir page, click the facebook link**

**On the General Dir page, click the LinkedIn link**

|  |  |
| --- | --- |
| **Browser:** |  |
| **Username:** |  |
| **Password:** |  |
| **URL:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Check** | **Pass/Fail** | **Date** | **Initials** |
| 1. Does email link take user to default email? |  |  |  |
| 2. Does facebook link take user to facebook page? |  |  |  |
| 3. Does linkedin link take user to Linkedin? |  |  |  |
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## CREATE NEW LINE

**Action: Person with admin privileges selects create new user enters information and hits submit**

**Line name: Group 4**

**Year: 2018**

**Semester: Summer**

**Try entering any two and hit submit**

**Try entering all three and hit submit**

**Try entering a year prior to 1974**

|  |  |
| --- | --- |
| **Browser:** |  |
| **Username:** |  |
| **Password:** |  |
| **URL:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **CHECK** | **Pass/Fail** | **Date** | **Initials** |
| 1. Are all buttons and graphics lined up? |  |  |  |
| 2. Is the background color correct and consistent? |  |  |  |
| 3. If user is not admin eligible this page should not show. |  |  |  |
| 4. If user is admin, are all line fields available for entering? |  |  |  |
| 5. If admin does not enter line name is an error returned? |  |  |  |
| 6. If admin does not enter year of initiation, is an error returned? |  |  |  |
| 7. If admin does not enter semester, is an error returned? |  |  |  |
| 8. Does the submit button return user to a summary page? |  |  |  |
| 9. Is the correct window title displayed? |  |  |  |
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## CREATE USER ACCOUNT

**Action Person with admin privileges selects the enters information and hits submit**

**Try entering without a first name**

**Try entering without a pledged name**

**Try entering without a line position**

|  |  |
| --- | --- |
| **Browser:** |  |
| **Username:** |  |
| **Password:** |  |
| **URL:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Pass/Fail | Date | Initials |
| 1. Are all buttons and graphics lined up with the plan? |  |  |  |
| 2. Is the background color correct and consistent? |  |  |  |
| 3. If user is not admin eligible this page should not show. |  |  |  |
| 4. If user is admin, are all fields available for editing, including those considered default? |  |  |  |
| 5. If admin does not enter first name is an error returned? |  |  |  |
| 6. If admin does not enter last name is an error returned? |  |  |  |
| 7. If admin does not select line name, is an error returned? |  |  |  |
| 7. If admin does not enter a line position, is an error returned? |  |  |  |
| 9. Does the submit button return user to a summary page? |  |  |  |
| 10. Is the correct window title displayed? |  |  |  |
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## DELETE USER ACCOUNT

**Action: Person with admin privileges searches, then selects the Image result for delete icon next to a member’s name**

**Person without admin privileges searches, then selects the Image result for delete icon next to a member’s name**

|  |  |
| --- | --- |
| **Browser:** |  |
| **Username:** |  |
| **Password:** |  |
| **URL:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Pass/Fail | Date | Initials |
| 1. Are all buttons and graphics lined up with the wireframe? |  |  |  |
| 2. Is the background color correct and consistent? |  |  |  |
| 3. If user is not admin eligible this page should not show. |  |  |  |
| 4. If user is admin, is the delete icon available? |  |  |  |
| 5. When admin deletes a person, does a prompt return asking the admin user to enter their admin credentials? |  |  |  |
| 6. Upon successful admin credential validation, does a prompt return asking the admin user to confirm that they want to delete “\_\_\_.”? |  |  |  |
| 7. Does system return a message that “\_\_\_\_” has been deleted? |  |  |  |
| 8. Is there an OK button after message? |  |  |  |
| 9. Does the system return to main ACL page after acknowledgement is completed? |  |  |  |
| 10. Is the correct window title displayed? |  |  |  |
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Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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## DISABLE USER ACCOUNT

**Action: Person with admin privileges searches, then selects the disable option** **next to a member’s name**

|  |  |
| --- | --- |
| **Browser:** |  |
| **Username:** |  |
| **Password:** |  |
| **URL:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Pass/Fail | Date | Initials |
| 1. Are all buttons and graphics lined up with the plan? |  |  |  |
| 2. Is the background color correct and consistent? |  |  |  |
| 3. If user is not admin eligible this page should not show. |  |  |  |
| 4. If user is admin, is the disable box/button available? |  |  |  |
| 5. When admin disables a person, does a prompt return asking the admin user to enter their admin credentials? |  |  |  |
| 6. Upon successful admin credential validation, does a prompt return asking the admin user “is “\_\_\_\_\_\_” an Ivy Beyond the Wall”? (Yes/no) |  |  |  |
| 7. If yes, does system ask for “date of death or date of notice”? |  |  |  |
| 8. If no, does a prompt return asking the admin user to confirm that they want to disable“\_\_\_.”? |  |  |  |
| 9. Does system return a message that “\_\_\_\_” has been disabled? |  |  |  |
| 10. Is there an OK button after message? |  |  |  |
| 11. Does the system return to start page after acknowledgement is completed? |  |  |  |
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Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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## USER LOGOUT

**Action: Login as admin**

**Click logout**

**Search for member Ann Bush**

**Login as Regular user**

**Click logout**

**Search for member Ann Bush**

|  |  |
| --- | --- |
| **Browser:** |  |
| **Username:** |  |
| **Password:** |  |
| **URL:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Pass/Fail | Date | Initials |
| 1. Are all buttons and graphics lined up with the wireframe? |  |  |  |
| 2. Is the background color correct and consistent? |  |  |  |
| 3. When the user logs out, does it go back to the main log in screen? |  |  |  |
| 4. if user hits the forward/back browser button/arrow, is user prompted to login again? |  |  |  |
| 5. Is the “Welcome, USERNAME” gone from the navigation bar? |  |  |  |
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Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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